

## Server Co-Location Form

(To filled-in only if, Co-Location Services are approved by the Competent NIC Authority)

**1. Project**

1.1 Name with Description	:	
1.2 Category (Web/Database) Specify, if Other	:	
1.3 Disk Space Required on SAN? (Yes/No) Specify Size (in GB)	:	

**2. User Organization**

2.1 Office Name & Address	:	
2.2 Name of Coordinating Officer	:	
2.3 Designation	:	
2.4 E-mail Address	:	
2.5 Phone (Office)	:	
2.6 Phone (Cell)	:	

**3. Server (Rack Mount or Blade Servers Only) Specifications**

3.1 Make & Model	:	
3.2 Supplier's Name	:	
3.3 Server Type (1U/2U/etc.)	:	
3.4 Serial No.	:	
3.5 MAC Address	:	
3.6 Processor Type (Intel/Xeon/etc.)	:	
3.7 Processor Speed	:	
3.8 No. of RAM Chips & Total RAM Size	:	
3.9 No. of HDDs & HDD Capacity	:	
3.10 No. of LAN Cards & Type of LAN Cards (Single/Dual Ports)	:	
3.11 Type of HBA Card & Speed (SC/LC)	:	
3.12 Type of Fibre Cable & Length	:	
3.13 No. of DVD/CD ROM/Writer	:	
3.14 Any Other Accessories	:	

**4. Application/Software Environment**

4.1 Operating System (With Version)	:	
4.2 Software & Tools	:	
4.3 Status of Scanning of Server by Cyber Security Division (Details with Date, etc.)	:	

**Note:** - Any addition or upgradation after installation of the infrastructure can be done only if, NIC approves/agrees.

**5. Operational Details**

5.1 Allocated Domain (In case of Web/Application Server)	:	
5.2 Proposed Backup Policy (If Tape Backup is Required)	:	
5.3 Remote Administration Procedure	:	

**6. Declaration:** - I have gone through the IDC Security Policies of NIC and understood my responsibilities. I shall abide by these policies.

**6.1 Administrator-1 (User)**

6.1.1 Name	:	
6.1.2 Designation	:	
6.1.3 E-mail Address	:	
6.1.4 Phone (Office)	:	
6.1.5 Phone (Cell)	:	
6.1.6 Signature (with Date)	:	

**6.2 Administrator-2 (User/NIC)**

6.2.1 Name	:	
6.2.2 Designation	:	
6.2.3 E-mail Address	:	
6.2.4 Phone (Office)	:	
6.2.5 Phone (Cell)	:	
6.2.6 Signature (with Date)	:	

**6.3 NIC Coordinator/HoD**

6.3.1 Signature (with Date)	:	
6.3.2 Name	:	
6.3.3 Designation	:	
6.3.4 E-mail Address	:	
6.3.5 Phone (Office)	:	
6.3.6 Phone (Cell)	:	

**7. For internal use by IDC & Web Division (Co-Located Infrastructure)**

7.1 Date of Installation	:	
7.2 Date of Service Operational from Co-Located Infrastructure	:	
7.3 Date of Shifting Control to the User Organization	:	
7.4 Any Other Remark	:	

Signature of the Concerned at IDC&WD  
(With Name & Date)

Signature  
HoD, IDC & Web Division